

FILING FEE SCHEDULE
EFFECTIVE - JANUARY 1, 2012

NEWTON BOARD OF LICENSE COMMISSIONERS

Martina T. Jackson, Chair - Kathleen M. McCarthy, Commissioner - James H. Mitchell, Commissioner

A FILING FEE OF \$200.00 IS REQUIRED FOR ALL ALCOHOL APPLICATIONS SUBMITTED FOR APPROVAL BY THE ALCOHOLIC BEVERAGES CONTROL COMMISSION (except annual renewals). FEES SHOULD BE MADE PAYABLE TO THE: ABCC OR COMMONWEALTH OF MASSACHUSETTS

A FILING FEE OF \$200.00 IS REQUIRED WITH ALL APPLICATIONS SUBMITTED FOR APPROVAL BY THE BOARD OF LICENSE COMMISSIONERS - PAYABLE TO: CITY OF NEWTON

APPLICATION FOR: (Filing Fee Only)

NEW LICENSE/TRANSFER	\$200.00
COMMON VICTUALLER LICENSE - NEW/TRANSFER	\$200.00
CHANGE OF MANAGER	\$200.00
PLEDGE OF LICENSE/STOCK	\$200.00
CHANGE OF LOCATION	\$200.00
ALTER PHYSICAL PREMISES - INSIDE ONLY	\$200.00
NEW OFFICER/DIRECTOR	\$200.00
EXTENSION OF PREMISES	\$200.00
CHANGE OF CORPORATE NAME	\$200.00
CHANGE OF DBA - (no state fee required)	\$200.00

APPLICATION FOR: (Filing Fee Only) (Does not include annual fee for license)

	<u>FILING FEES</u>
ANNUAL WEEKDAY ENTERTAINMENT LICENSE	\$150.00
SUNDAY LICENSE FOR ENTERTAINMENT	\$100.00
ANNUAL WEEKDAY AUTOMATIC AMUSEMENT MACHINE LICENSE	\$150.00

ONE DAY TEMPORARY PERMITS:

	<u>FILING FEE</u>
ISSUED TO NON-PROFIT ORGANIZATIONS, EDUCATIONAL INSTITUTES, OR RESPONSIBLE MANAGER OF ANY INDOOR OR OUTDOOR ACTIVITY OR ENTERPRISE	\$ 50.00
ALL ALCOHOLIC BEVERAGES	\$150.00
WINE/MALT BEVERAGES	\$100.00
ONE DAY ENTERTAINMENT PERMITS	\$100.00

FOR ALL NEW LICENSES, ALTERATION OF PHYSICAL PREMISES, EXTENSION OF PREMISES OR CHANGE OF LOCATION - PLANS MUST BE SUBMITTED WITH APPLICATION.

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MGL	TYPE OF LICENSE	ANNUAL FEE
138-12	Restaurant – A/A 7-Days 1:00 A.M. Closing	\$3,500. + CV
138-12	Restaurant – A/A 7-Days 12:00 Midnight Closing	\$3,000. + CV
138-12	Restaurant – A/A 6-Days 1:00 A.M. Closing	\$2,700. + CV
138-12	Restaurant – A/A 6-Days 12:00 Midnight Closing	\$2,500. + CV
138-12	Restaurant – W/M 7-Days 1:00 A.M. Closing	\$2,500. + CV
138-12	Restaurant – W/M 7-Days 12:00 Midnight Closing	\$2,000. + CV
138-12	Restaurant – W/M 6-Days 1:00 A.M. Closing	\$2,000. + CV
138-12	Restaurant – W/M 6-Days 12:00 Midnight Closing	\$1,500. + CV
138-12	Innholder (Hotel & Motor Lodge) A/A 7-Days 1:00 A.M. Closing	\$4,800. + CV
138-12	Clubs (Country Clubs, Fraternal, Veterans) A/A 7-Days 1:00 A.M. Closing	\$2,000.
138-12	General On Premise – A/A	\$1,500.
138-12	General On Premise – A/A	\$1,300.
138-14	Sec. 14 Educational Institute W/M Regular Hours	\$1,900.
	Sec. 17 Educational Institute W/M Adjusted Hours	\$1,400.
	Seasonal License – A/A – Closing Hour To Be Set	\$1,000.
	Seasonal License – W/M – Closing Hour To Be Set	\$ 800.
	One Day Temporary License – All Alcoholic	\$ 150. Per date
	One Day Temporary License – Wine/Malt	\$ 100. Per date
138-15	Package Goods Store – All Alcoholic Beverages	\$2,500.
138-15	Package Goods Store – Wine/Malt Beverages	\$2,000.
140-2	Common Victualler (CV) License	\$ 100.(eff '08)
140-177A	Automatic Amusement Machine- Coin-Operated Per Machine-Annual Weekday (Sun.-Sat.) License	\$ 200. Annually
140-183A	Weekday Entertainment Lic. (Mon.-Sat.)-Hrs. Set	\$ 200. Annually
	City of Newton- Sunday License Fee: (Annual)	\$ 100.
	One Day Entertainment Permit Fee	\$ 100.
140-181	City of Newton – Carnival (Weekdays)	\$ 50. Per day
	Rides & Games	\$ 10. Per each

NOTICE: Sunday Entertainment License and Carival Permits require a Comm. of Mass. Sunday License and Sunday License Fee: Payable to the Commonwealth of Massachusetts
Carnival open before 1:00pm on Sunday \$10. Fee
Carnivel open before 1:00pm on Sunday \$5. Fee

GUIDELINES FOR SPECIAL ONE DAY TEMPORARY PERMITS

- A completed application(s) must be filed by 5 P.M. on the first Wednesday of each month. All hearings are held on the third Tuesday of each month, except during the month of December. Filing fee must be submitted with application.
 - You must submit a floor plan or diagram (8 1/2 x 11) sketch showing the exact location within the event area where alcoholic beverages will be dispensed.
 - Written confirmation by owner of property (if applicable) where event is being held stating approval is given for sale/service of alcohol and the occupancy number for location must also be included in letter.
 - The application must be approved by the License Commissioners prior to the event. The designated individual appointed to be responsible for the event must appear at the hearing.
 - All events can only be held on day and date approved by the License Commission at hearing.
 - Rain dates for events must be noted on the application prior to approval. If none is listed on the application at time of approval, event cannot be held other than date specified.
- All alcohol must be purchased from a licensed wholesaler for any one day liquor event. Alcohol is to be delivered one hour before event and must be removed when event is over. **Section 14 licensees CANNOT purchase alcoholic beverages from a package store and CANNOT accept donations of alcoholic beverages from anyone.**
- **DO NOT** allow anyone to bring their own alcoholic beverages to your event.
 - Section 14 licenses will not be granted by the License Commission to any person(s), association, partnership or corporation while his application for a license under Section 12 is pending before the licensing authorities. **A special license cannot cover any portion of a currently licensed premises.**
 - Alcohol must be dispensed at the event by someone who is server trained and/or familiar with the laws regarding the service of alcohol. Do not allow anyone who is less than 21 years old to purchase or consume alcoholic beverages.
 - Ask for identification and examine it closely. Acceptable forms of identification: valid Mass. Driver's License, Mass. Registry of Motor Vehicles Liquor Identification Card, Passport issued by the United States or country recognized by the United States, valid Military Identification Card. (active service card is green color)
 - Not more than two drinks may be delivered to one person at one time.
 - Control and properly police the area where the alcoholic beverages are being sold and consumed. Do not permit persons to carry their alcoholic beverages outside the area approved for consumption.
 - A police detail(s) may be required by the Board of License Commissioner's depending on number of people attending event. It is the applicant's responsibility to set up these details.
 - No refund is possible after a special one day temporary permit has been issued if not used on date specified. Issuance occurs with the delivery of the license and not on the effective date of the license.
 - The temporary permit must be posted in the most conspicuous place at the location of event.

Failure to abide by the above listed guidelines or by any provision of the laws or regulations pertaining to alcoholic beverages shall be grounds to deny, suspend or revoke any special license issued under MGL Chapter 138, s14.

For Office Use Only

Check No.: _____

Amount Rec'd: _____

SPECIAL ONE DAY ALCOHOLIC BEVERAGES PERMIT APPLICATION

All Alcohol: \$150.00

Wine/Malt: \$100.00

Filing Fee: **\$50.00**

Payable To: **City of Newton**

MGL, CHAPTER 138, SECTION 14: The Local Licensing Authorities may issue special licenses for the sale of Wine and Malt Beverages to any enterprise, however, Special Licenses for the sale of All Alcoholic Beverages may ONLY be issued to Non-Profit Organizations.

SPECIAL ONE DAY LICENSEES MUST PURCHASE ALCOHOLIC BEVERAGES FROM A LICENSED SUPPLIER. SPECIAL LICENSEES **CANNOT** PURCHASE ALCOHOLIC BEVERAGES FROM A PACKAGE STORE AND **CANNOT** ACCEPT DONATIONS OF ALCOHOLIC BEVERAGES FROM ANYONE.

DATE: _____

() ALL ALCOHOL (non-profit only)

() WINE/MALT

NAME OF APPLICANT OR ORGANIZATION APPLYING: _____

ADDRESS: _____

PHONE NUMBER: _____

(NO PERMIT WILL BE APPROVED FOR AFTER 11:30 P.M.)

1. Type of Event: _____ Day of Event: _____

Event Date: _____ Raindate: _____ Hours of Event: _____

2. Event Location (name & address) _____

Note: If location is a Church, Synagogue, Educational Facility or Grounds of Newton Parks & Recreation Department, a written letter addressed to the Board, must be attached approving the sale/service of alcohol within or upon the premises.

3. Will function be held: Inside _____ Outside _____ Expected Number of People _____ Age _____

Security Arrangements: Newton Police _____ Private _____ None _____

(the Commission reserves the right to require additional police details)

4. Will there be entertainment: Weekdays Only _____ Sunday Only _____ Both _____

Describe type of entertainment: _____

(Separate Permit is Required for Entertainment)

5. Complete Name and Address of Officers of Non-Profit Organization Applying:

Title: _____ Name: _____ Address: _____

Title: _____ Name: _____ Address: _____

6. Name of Person in charge of the sale/dispensing of alcoholic beverages? _____

Has individual completed an appropriate Massachusetts Alcoholic Beverages Server Training Program?
yes () no ()

If no, does the applicant have knowledge or experience in regard to State Liquor Laws: yes () no ()

Explain: _____

Note: Describe procedures to be used to insure compliance with existing laws (check I.D.'s, responsible alcohol service, etc.) and specify the manner by which service of such beverages, if minors are in attendance, will be controlled. Minors are not allowed within the area where alcohol beverages are dispensed.

7. A floor plan of the designated premises to be licensed must be submitted along with the application form showing the exact location within the event area where alcoholic beverages will be sold, served, consumed and indicate all entrances and exits. This can be done on 8-1/2 x 11" white paper.

8. Each applicant/organization must designate an individual who will be at the event and be RESPONSIBLE for supervising the event and adhering to all the rules and regulations governing this permit and such person must attend a hearing for approval.

Please print:

name: _____ address: _____

city/town: _____ zip code _____ phone # w/area code: _____

****The person in charge of event, must attend the hearing.****

Signature: _____ Date: _____

RETURN COMPLETED APPLICATION AND FEE(S) TO:

BOARD OF LICENSE COMMISSIONERS

Newton City Hall

1000 Commonwealth Avenue

Newton Centre, MA 02459

617-796-1090



FAX
(617) 796-3679

See reverse side for applicable regulations